

Staff Travel Survey

Please complete this survey to provide information about your travel to and from the council's offices and any trips you make during the day. In addition, we are also interested in your attitudes and perceptions concerning transport issues.

By providing this information you will greatly assist our understanding of the travel arrangements of our workforce, this information will contribute to the development of an efficient travel plan for the council.

The aim of the plan will be to maximise accessibility by all methods of transport in a properly managed and co-ordinated manner.

Upon submission the information you have provided will be collated and held by Capita Symonds on behalf of Salford City Council and Urban Vision and will be held securely in line with the Data Protection Act 1998. Access to this information will be given only to a limited number of officers from Salford City Council and Urban Vision. Please be assured that the information collected will only be used to create anonymous reports.

Upon receipt of the completed survey form, the data will be input onto a database. The survey form will then be disposed of and the information collected will be used to create anonymous reports.

Questionnaire

1. The name of your home town
2. Your home postcode

Work pattern

3. How did you travel to work today? (Please tick ONE answer only)

- Car (single occupant)
- Car (as a passenger)
- Car (driver with passengers)
- Scooter/Moped/Motorcycle
- Bus
- Bicycle
- Walk
- Train
- Taxi
- Other (please specify)

4. Please indicate the number of days per week that you usually travel to work by the following modes of transport during a normal working week.

Mode	No of days per week (0,1,2,3,4,5,6,7)
Car (as single occupant)	
Car (as a passenger)	
Car (as a driver with others)	
Scooter/Moped/Motorbike	
Bus	
Bicycle	
Walk	
Train	
Taxi	
Other please specify	

5. How far do you estimate that your journey to work is (one way)? (Please tick ONE answer only)

Less than 1 mile 1 – 2 miles 3 – 5 miles 6 – 10 miles
 11 – 20 miles 21 – 30 miles over 30 miles

6. How long does your journey to work normally take? (Please tick ONE answer only)

0 – 10 mins 11 – 20 mins 21 – 30 mins 31 – 45 mins
 46 – 60 mins Longer than 60 mins

7. What time do you normally arrive at work? (Please tick ONE answer only)

Before 0730 0730 – 0744 0745 – 0759 0800 – 0814
 0815 – 0829 0830 – 0844 0845 – 0859 0900 – 0914
 0915 – 0929 0930 or later

8. What time do you normally leave work? (Please tick ONE answer only)

Before 1600 1600 – 1614 1615 – 1629 1630 – 1644
 1645 – 1659 1700 – 1714 1715 – 1729 1730 – 1744
 1745 – 1759 1800 or later

Location of work

9. What is the name of your Directorate? (Please tick ONE answer only)

Chief Executive Community Health and Social Care Customer and Support Services
 Children's Services Housing and Planning Urban Vision (JVC)
 Environment

10. What is your main location of work? (Please tick ONE answer only)

Civic Centre (inc. Innovation House & Unity House) Minerva House Crompton House
 Turnpike House Emerson House Orbit House
 St James' House Swinton Hall Road
 Other (please specify)

Only answer questions 11 to 17 if you mostly travel to work by car (otherwise go to Q18)

11. What are your main reasons for using a car to get to work? (Please tick ALL that apply)

- | | | | |
|------------------------------|--------------------------|---|--------------------------|
| Time savings | <input type="checkbox"/> | Public transport alternatives not available / realistic | <input type="checkbox"/> |
| Personal security/safety | <input type="checkbox"/> | Public transport too expensive | <input type="checkbox"/> |
| Cost savings | <input type="checkbox"/> | Long distance from home (cannot cycle or walk) | <input type="checkbox"/> |
| Disability/Health reasons | <input type="checkbox"/> | Car needed for business travel | <input type="checkbox"/> |
| Personal safety | <input type="checkbox"/> | Carer responsibilities (e.g. school run) | <input type="checkbox"/> |
| Other (please specify) | | | |

12. Do you drive to work because you need to use the car during the working day?

- Yes No

13. If you answered yes to question 12 why did you need the car?

- Shopping Leisure/recreation Business
Other (Please specify)

14. What do you consider are the main traffic problems on your way to/from work? (Please tick ALL that apply)

- | | | | |
|--|--------------------------|---|--------------------------|
| Traffic congestion on the way to/from work | <input type="checkbox"/> | Queuing traffic to access/exit the site | <input type="checkbox"/> |
| Parking problems on site | <input type="checkbox"/> | Lack of alternatives to the car to reach the site | <input type="checkbox"/> |
| Other (please specify) | | | |

15. How often do you experience traffic problems that add to your overall journey times? (Please tick ALL that apply)

- | | | | | | |
|---------------------|--------------------------|--------------------------|--------------------------|-------|--------------------------|
| Most days | <input type="checkbox"/> | 2 – 3 days per fortnight | <input type="checkbox"/> | Never | <input type="checkbox"/> |
| 2 – 3 days per week | <input type="checkbox"/> | 2 – 3 days per month | <input type="checkbox"/> | | |

16. On average how much time do these problems add to your journey time? (Please tick ONE answer only)

- 5 – 10 mins 11 – 20 mins 21 – 30 mins over 30 mins

17. Where do you leave your car whilst at work?

- Staff car park On-street
Other (Please Specify)

Journey to work by non car users (car users go to Q19)

18. What are your main reasons for not using a car to get to work? (Please tick ALL that apply)

- | | | | | | |
|------------------------------|--------------------------|--------------------|--------------------------|-----------------------|--------------------------|
| No car available | <input type="checkbox"/> | Avoid congestion | <input type="checkbox"/> | Health/Fitness | <input type="checkbox"/> |
| Enjoy using the alternatives | <input type="checkbox"/> | Cost savings | <input type="checkbox"/> | Most practical method | <input type="checkbox"/> |
| Environmental concerns | <input type="checkbox"/> | No driving licence | <input type="checkbox"/> | | |
| Other (please specify) | | | | | |

Alternatives to the car

To be filled in by ALL respondents. If you already use such modes which of the following improvements would you like to see? (Please tick all that apply)

19. Which of the following measures would encourage you to join a car-sharing scheme?

- On line access to a Car Share database - www.carsharegm.com
- Preferential guaranteed car-parking spaces for registered car sharers
- Guaranteed transport home in the event of an emergency/unforeseen work requirements
- Incentive when actively start to car share
- Ongoing incentive to car share
- Other (please specify)

20. Would you be likely to use public transport if any of the following services were provided?

- More direct bus routes
- More frequent bus service
- More reliable bus service
- More convenient bus drop off/pick up points
- Discounted or lower bus fares
- Ability to purchase public transport tickets from the City Council
- More reliable train service
- More reliable tram service
- Better facilities at bus shelters
- Pubic transport information at work
- Other (please specify)

21. Would you be likely to cycle if any of these facilities were provided?

- Improved cycle network in local area
- Measures to improve cycle safety along the nearby roads
- Improved secure cycle parking facilities
- Improved showers/changing and locker facilities at place of work
- Discounts/loans towards the purchase of a cycle/cycle equipment
- Training, advice or guidance on safer cycling
- Other (please specify)

22. If you travel to work by motorcycle/moped which of the following would you like to see?

- Improved covered parking area for motorcycles/mopeds
- Improved secure parking
- Improved showers/changing/storage at work
- Training, advice or guidance on safer motorcycling
- Other (please specify)

23. Would you be likely to walk to work if any of the following improvements were made?

- Improved/safer facilities en-route, e.g. suitable paths, lighting
- Improved shower/changing facilities
- Availability of pool cars at work

Travel on Business

24. Are you an essential user of the car allowance scheme?

Yes No

25. Are you a casual user of the car allowance scheme?

Yes No

26. During the course of your working week do you need to leave your place of work on business?

Yes (go to Q27) No (go to Q30)

27. How do you normally make this journey? (Please tick only ONE answer)

Car passenger Own Car Train Bus
Cycle Motorcycle Foot
Other (please specify)

28. How often do you travel on business by car? (Please tick only ONE answer)

Daily 3-4 days per week 2-3 days per week
At least weekly At least monthly Less than monthly

29. Please indicate which of the following options represent realistic alternatives to the car for business trips. (Please tick ALL that apply)

Public Transport Pool car Car Sharing to meetings Cycling
Walking Tele Conferencing Video Conferencing

About You

30. Do you normally work

Flexible hours Fixed hours

31. Are you employed

Full time Part time

32. What is your age?

Under 20 20-29 30-39 40-49 50-59 Over 60

33. Are you?

Male Female

34. Do you have any disabilities which affects your travel arrangements?

Yes No

35. How many cars are there in your household?

0 1 2 3 +3

Thank you for completing this questionnaire