

## SCL Risk Assessment Form

**Facility / Site:** Salford watersports centre

**Description of Activity:** Open Canoeing

**Date:** March 07

<b>Activity</b> Break activity into steps	<b>Hazard</b> Physical, environmental or people	<b>Who might be harmed</b> Staff, public, children, elderly, person with disability, pregnant women	<b>Existing controls</b>	<b>Additional controls required</b>	Severity of Injury 5 = Death 4 = Major inj 3 = Break 2 = Cut/ Sprain 1 = Bruise	Likely hood of accident 5 = V Likely 4 = Likely 3 = Probable 2 = Unlikely 1 = Remote	Risk Rating 25 – 15 Immediate Action 14 – 10 urgent Action 9-1 med/low risk
Getting equipment out, or putting it away	Dropping boats, Muscular strain Manual handling	Clients Staff	Carry boats in pairs, Staff to lift boats from trolleys, Show correct way of lifting boats, Warm up before lifting and carrying		2	2	4
Paddling around	Injury through paddle strike or collision	People in boats	Helmets worn by all under 16's, recommended to adults, Briefed about being careful with paddle, All instructors first aid trained, All instructors in radio contact with		2	2	4

			Watersports centre.				
	Drowning	People falling into water	Staff work to NGB ratios to ensure appropriate supervision, Buoyancy aids worn by all		5	1	5

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	Entrapment in boats	People in boats	All are briefed on how to exit the boat in the event of capsize, All instructors are BCU Canoe safety test trained		5	1	5
	Hypothermia	People in boats	All participants wear appropriate clothing for the conditions, Groups kept active in cold weather, Instructors to look out for signs of tiredness or hypothermia.		5	1	5

	Tiredness	People in boats	Group to stay together, Instructor to look out for signs of tiredness, Regular breaks when paddling long distances		1	2	2
	Collisions	People in boats	Group briefed not to purposely collide. Ensure water area is big enough for number of boats		3	2	6
	Falling whilst standing in boat	People in boats	Ensure people are steady on feet in boats, Ensure no sharp edges to injure ones self on		2	1	2