Service Name: Salford Children’s Safeguarding and Quality Assurance Unit

Our core data protection obligations and commitments are set out in the council’s Primary Privacy Notice and on our website at Data Protection legislation.

This notice provides additional privacy information for: Salford children and families.

Purpose(s)
We use your personal information for the following purpose(s):
- investigate concerns around abuse or neglect of a child at risk
- assess, plan and review families’ needs when there is reason to believe that the family environment is harmful to the health and/or development of the child
- to undertake child safeguarding learning reviews
- to undertake multi-agency audits of practice to improve the coordination of services

Categories of personal data
In order to carry out these purposes we use the following categories of personal data:
- Name, address, contact details
- Demographic information
- Family and relationship details
- Referrals, assessments and care plans
- Health and social care data (special category data)
- Genetic personal data based on DNA, RNA (special category data)
- Related police record information, proceedings and information gathered during child protection processes (during Section 47 enquiries/investigations and Child Protection Conferences)

Legal basis for processing
The legal bases under Article 6 of the GDPR for processing your personal information is:

(c) Legal Obligation: processing is necessary for compliance with a legal obligation to which the controller is subject in accordance with the following:
- Children Act 1989 and 2004
- Children and Social Work Act 2017

(e) Public Task: processing is necessary for the performance of a task carried out in the public interest or in the exercise of official authority vested in the controller, in accordance with the following:
- Working Together to Safeguard Children 2015 and 2018
- Keeping Children Safe in Education 2016
The legal basis under Article 9 of the GDPR for processing special category data is:

(b) Social security and social protection law: Processing is necessary for the purposes of carrying out the obligations and exercising specific rights of the controller or of the data subject in the field of employment and social security and social protection law

(h) Assessment of the working capacity of the employee: processing is necessary for the purposes of the assessment of the working capacity of the employee, the provision of health or social care or treatment or the management of health or social care systems

Information sharing/recipients
We may share personal information about you with the following types of organisations:
- Care providers including family members
- Schools, colleges or other education providers and regulatory bodies
- Health services
- Care Quality Commission
- Police and probation services
- Other Local Authorities
- Crown Prosecution services

We also share children in need and children looked after data with the Department for Education on a statutory basis, under:

Section 83 of 1989 Children’s Act
Section 7 of the Young People’s Act 2008
Section 3 of The Education (Information About Individual Pupils) (England) Regulations 2013.

This data sharing helps to develop national policies, manage local authority performance, administer and allocate funding and identify and encourage good practice.

Data Transfers beyond European Economic Area (EEA)
The council stores and processes all data in the UK.

Automated Decisions
All decisions made for this service have human intervention.

Data retention/criteria
Please refer to the following guidance for information regarding the retention of your information for:
https://greatermanchesoterscb.proceduresonline.com/chapters/t_retention_records.html

This is in accordance with legislation.

Your rights
Information about exercising your rights can be found on the council’s website Exercising Your Rights

Updates
We may update or revise this Privacy Notice at any time so please refer to the version published on our website for the most up to date details Data Protection Legislation